

To join a meeting using the Skype for Business Web App:

1. Download and install the Skype for Business Web App plug-in.
2. After installation, click on **Join the Meeting**.
3. A dialog box will display. Choose **Run**.
4. If you get prompted to allow the plug in to run, select the checkbox to always allow and click **Allow**.
5. Skype for Business Web App will open in a new window.
6. Type your name in the "Guest, type your name below" field.
7. Click **Join the Meeting**.
8. Make sure **Use Lync (full audio and video experience)** is checked.
9. Click **OK**.